



## DIVISION OF ECONOMIC DEVELOPMENT

Administration

P.O. Box 633

Window Rock, Arizona 86515

Phone (928) 871 – 6544

APRIL 11, 2024

### INVITATION FOR BIDS

**RFP #: 24-04-3311KS**

#### **Purchase of One (1) 2024 Chevrolet Silverado Crew Cab, 4WD, LT or equivalent**

Bid Open: April 11, 2024

Bid Closed Date: April 25, 2024

Invitation: Authorized Fully Certified Automotive Dealerships

The Division of Economic Development (DED) of the Navajo Nation is currently soliciting sealed bids and or email for the Purchase of **One (1) 2024 Chevrolet Silverado Crew Cab - 4WD LT or equivalent** for the Division of Economic Development - Administration utilization. The current Department does not have an assigned vehicle to cover extensive distances to conduct business with the clientele, entities, and projects on and off the reservation. With the Department Memorandum of understanding in combination with reasonable explanation.

Therefore, the Department is requesting **One (1) 2024 Chevrolet Silverado Crew Cab, 4WD, LT or equivalent** with the following specifications to better serve our clientele.

#### **Key Attributes:**

One (1) 2024 Chevrolet Silverado Crew Cab

Exterior Color: White, Black, or Silver

Interior Color: Black, Beige, Dark Beige

Windows: Power and all tinted (front tint and back tint windows)

Wheel: 18" 265/60R18

Drive Type: 4WD

Engine: 5.3L V8 engine

Trim Levels: LT

Transmission: Automatic/10-Speed A/T

Passenger Capacity: 5 / 6 seats

EPA Est. MPG: 17 City/20 HWY

Equipped with Highway Safety Kit

Manufacturing Warranty 5 YEARS/60,000 Mileage Coverage

Towing Package: Tow hitch

## Bid Schedule

The Department of Division of Economic Development, Purchase of **one (1) Chevrolet Silverado Crew Cab 4WD, LT or equivalent.**

	<b>IFB SCHEUDLE OF ACTIVITIES</b>	<b>DATE</b>
1.	Issue of Invitation for Bids	04/11/2024
2.	RFP – Questions Due Email: Rochelle Tabaha, (Program & Project Specialist) <a href="mailto:rochelletabaha@navajo-nsn.gov">rochelletabaha@navajo-nsn.gov</a>	04/18/2024 by 5:00 PM (daylight savings time)
3.	NN-DED- BRD RFP Proposals Due Date	04/25/2024 @ 4:00 PM (daylight savings time)
4.	Official Opening of NNDED Proposals; A) Evaluation and Selection begins	04/26/2024
5.	Notice of Selection	04/26/2024

## Terms and Conditions

1.  
Bidders must be an Authorized Fully Certified Automotive Dealership who meets all standards and qualifications for Automotive Manufacture. All vehicles are to be delivered in a timely fashion as the bid evaluation shall be based on who is most responsive in compliance with specification and criteria.
  - a. Bid price shall FOB (Freight on Board) to which delivery is made to the Navajo Nation Fleet Management Department in Window Rock, AZ.
  - b. Vehicles will be delivered to the Navajo Nation free from any purchase money, Liens, or Security Interest.
  - c. The manufacturers published warrants for the vehicle shall apply to All Vehicles purchased by the Department of Economic Development – Administration of the Navajo Nation.
  
2.  
The bid price shall be effective on the date of award and the availability of funds will determine the number of vehicles to purchase, and additional procurement for like-kind and quality of vehicle also qualified for bid price. The Navajo Nation Fleet Management and/or NNDED - Admin will make on-site visits to either manufacture/bidder's facilities, as needed to ensure compliance with specifications are met, or approve any deviation, if necessary.
  
3.  
The NNDED and the Navajo Nation Fleet Management Department will receive, at time of delivery of vehicle, all pertinent documents necessary for titling and licensing vehicles, including Manufacturer's Statement of Origin, Odometer statement, etc.
  - a. Only the Navajo Nation Fleet Management will be registering each vehicle through the Navajo Nation Property Management Department. Payment will be made after delivery of the vehicle and receipt of all pertinent documents, including invoice. Full payment is to be made not later than 30 working days following receipt of all pertinent documents, including invoice. Temporary License stickers must accompany upon delivery if no release of Manufacture Statement of Original is included as part of the documents and will delay timely payment.

4.

It is the Division of Economic Development – Administration intention to award the Bid to the lowest Responsible Bidder who meets all criteria of bid.

5.

Submission of bids are to include: One (1) original and three (3) copies, be enclosed in one seal envelope. **Submission by mail:**

a. Respondent's Name and contact information, RFP Bid Number: 24-04-3311KS, The Division of Economic Development – Administration, One (1) 2024 Chevrolet Silverado Crew Cab 4WD LT or equivalent.

b. Any sealed bid received after the closing date and time will not be accepted and will be returned to the sender. **Faxed proposal/bids will not be accepted.**

c. The Division of Economic Development shall reserve the right to reject any or all bids or increase or decrease the quantity of price.

6.

Submission of bids are to include: One (1) complete copy of their response in PDF format.

**Submission by email:**

a. One (1) complete copy of their attached cover mail letter submission. The NN will not merge or otherwise manipulate any documents in a submitted statement.

b. Any submitted must be emailed by the deadline to the Contract Person – Rochelle Tabaha at [rochelletabaha@navajo-nsn.gov](mailto:rochelletabaha@navajo-nsn.gov)

c. **Email Submission in subject line should indicate RFP BID Number: 24-04-3311KS, One (1) 2024 Chevrolet Silverado Crew Cab 4WD LT or equivalent.**

d. The Division of Economic Development shall reserve the right to reject any or all bids or increase or decrease the quantity of price.

7.

Certified Navajo Business – Must provide proof that business is currently certified by the Navajo Nation – Business Regulatory Department and prioritized under Navajo Nation Council Resolution CAP-37-02 and under the Section 204 (A) (1) and (2) of the revised Navajo Nation Business Opportunity Act.

8.

Taxes – All performance under this Contract within the territorial jurisdiction of Navajo Nation is subject to the six percent (6%) Navajo Sale Tax (24 N.N.C. 601 et seq.)

9.

Nothing in the RFP is intended to or shall have the effect of waiving any privileges or immunities afforded. The Navajo Nation includes, but is not limited to, Sovereign immunity or official immunity and it is Expressly agreed that the Navajo Nation retains such privileges.

10.

The Navajo Nation is a sovereign government and all contracts entered because of the RFP shall comply with the Navajo Nation Laws, rules, and regulations, Navajo Business Opportunity Act and Including the Navajo Preference in Employment Act, and applicable federal law, rules, and regulations.

**Contact Person:**

Rochelle Tabaha, Program & Project Specialist/Business Regulatory Department-DED  
Telephone number: (928) 871 – 7384; email address: rochelletabaha@navajo-nsn.gov

**SUBMIT BID, MAIL, OR DELIVER TO:**

The Navajo Nation – Division of Economic Development – Business Regulatory Dept.  
ATTN: Rochelle Tabaha  
P.O. BOX 663,  
Window Rock, Arizona 86515  
(928) 871 – 6714/7384  
BID NO. 24-04-3311KS

**SUBMIT BID BY EMAIL:**

TO: Rochelle Tabaha – [rochelletabaha@navajo-nsn.gov](mailto:rochelletabaha@navajo-nsn.gov)  
Subject Line: RFP BID NO. 24-04-3311KS - (1) One 2024 Chevrolet Silverado Crew Cab 4WD LT or equivalent.

**Must Identify Bid Number and Company Name on the outside of all sealed package or envelope. Please submit one original and three copies of your sealed bid.**

**Any sealed bid received after the closing date and time will not be accepted and will be returned to the sender. Faxed proposal/bids will *not* be accepted.**

**Sealed bid will include the following documents completed:  
Debarment and Suspension Form (Exhibit A)  
W-9 Form (Exhibit B)**

**BID NO. 24-04-3311KS**

**Date: 04/25/2024**

<b>Description</b>	<b>Unit Cost</b>	<b>Total Cost</b>
One (1) 2024 Chevrolet Silverado Crew Cab, 4WD, LT or equivalent.		
Sub-Total	XXX	
Deliver Fees	XXX	
Navajo Nation Tax (6%)	XXX	
Other Applicable Taxes	XXX	
TOTAL		

Thank you!



**NAVAJO NATION CERTIFICATION**  
**Regarding Debarment, Suspension, and**  
**Contracting Eligibility**

1. Applicant entity acknowledges that to the best of its knowledge that the Applicant entity, either in its present form or in any identifiable capacity, has not, in accordance with 12 N.N.C. § 361:
  - A. Been convicted of the commission of criminal offenses incident to obtaining or attempting to obtain a public or private contract or subcontract, or in the performance of any such contract or subcontract;
  - B. Been convicted of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or other offenses indicating a lack of business integrity or honesty, which currently, seriously, and directly affect responsibility as a Navajo Nation contractor;
  - C. Been convicted under antitrust statutes arising out of the submission of bids or proposals;
  - D. Violated contract provisions, including:
    - i. Deliberate failure, without good cause, to perform in accordance with the contract specifications or within the time limit provided in the contract,
    - ii. A recent record of failure to perform or of unsatisfactory performance with the terms of any contract, or
    - iii. Any other cause so serious and compelling as to affect responsibility as a Navajo Nation contractor, including debarment by another governmental entity.
2. Applicant acknowledges that if the Navajo Nation determines that the executed Certification provided herein is untrue or not wholly accurate, it shall be grounds for the Navajo Nation to terminate the contract and pursue other legal remedies, at the Navajo Nation's discretion.
3. Applicant certifies to the best of its knowledge that it is eligible to do business with the

Navajo Nation, in its present form or in any other identifiable capacity, pursuant to 12 N.N.C. § 1501 and 5 N.N.C. § 301. Applicant also acknowledges that per 12 N.N.C. § 1505, it will not be eligible to contract with the Navajo Nation if deemed ineligible by the appropriate department or entity of the Navajo Nation which receives the Applicant's request for consideration for a business opportunity.

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Name of individual signing on Applicant's behalf (print)

\_\_\_\_\_  
Applicant Address

\_\_\_\_\_  
Title of individual signing on Applicant's behalf

\_\_\_\_\_  
Applicant Address

\_\_\_\_\_  
Signature of individual signing on Applicant's behalf

\_\_\_\_\_  
Applicant Address

\_\_\_\_\_  
Date